

Seven Lakes HOA Board Meeting Minutes

September 14, 2020

Executive Board attendees: Steve Cooper, Charles Shirley, Barbara Graham. Tresa Kenny
Board Chair Attendees: Jim Travis, Joy Perkins, Aileen Hoban, James Haner

Steve Cooper called the meeting to order at 6:30

- Minutes from August 20 meeting were approved.
 - Motion made by Jim Travis; Second by Barbara Graham; Vote was Unanimous to accept. Joy Perkins will post the minutes
- Steve forwarded proposed budget to all board members. Requested everyone to review, send him questions or feedback and to vote via email on accepting the budget or not by Monday September 21. Joy to send voting email out.
- Annual Meeting in November
 - Meeting will be November 9th and Barbara Graham will call Providence Church to see if available.
- Covenants discussion will begin in January

Committee Updates were given – list below is alphabetized, not in the order given

- Architectural -Charles Shirley
 - Two requests were submitted and approved
- Communication- Joy Perkins
 - Software setup continuing with migration of financials
- Financial- Barbara Graham
 - New bank account at Regions is setup
 - Insurance renewal is Feb 1, need to send Barbara Graham any issues or needs prior to this date.
- Fountain and Pond -Steve Cooper
 - New timer and breaker installed at the cottages pond
- Infrastructure- Charles Shirley
- Landscape- Jim Travis
 - Jim Travis is to write up suggested amendments to the covenants for changes that include following Tennessee laws
- Pool/Clubhouse- Barbara Graham
 - Getting bids for bathroom repairs
 - Depending on weather, will probably close pool end of September
 - First of next year, pool committee and others are to review what is needed in the clubhouse/pool area and make formal proposal to board with budgets and drawings
- Rules- Aileen Hoban

- New member added to committee- Kim Kenny
- Aileen is resigning as committee chair as of October 31, 2020
- Security- James Haner
 - Budget items were submitted
 - When Homeowner needs/wants a FOB, they are to make the checks out to Seven Lakes
- Social- Wanda Morris was unavailable but will get communications out
- Welcome- Donna Davis sent update to Tresa Kenny
 - Two new committee members Jenny McCrum and Abby Bayliss
 - Developed procedures so each committee member knows what they are to do
 - Please send copy of these to Joy Perkins to file

Next Meeting October 12, 2020- Several board members requested we have it in person at the clubhouse and still have the call-in option for those out of town or unavailable.