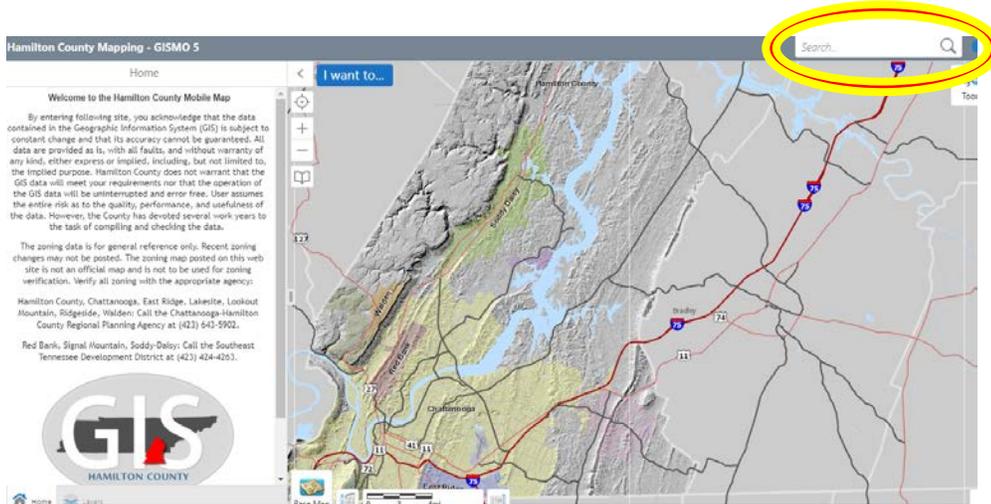


INSTRUCTIONS TO FIND PLAT PLANS FROM HAMILTON COUNTY TN RECORDS OFFICE

Go to Hamilton County Records WEBSITE: <http://gis.hamiltontn.gov>



SELECT (CLICK ON) **“GISMO 5”** to go to On-Line Mapping Information that links to Property Tax info. After a short delay (while program is launching), the following screen will open. **FOR THIS EXAMPLE, I typed 8433 DEER RUN CIRCLE in the “SEARCH” box, then hit ENTER.**

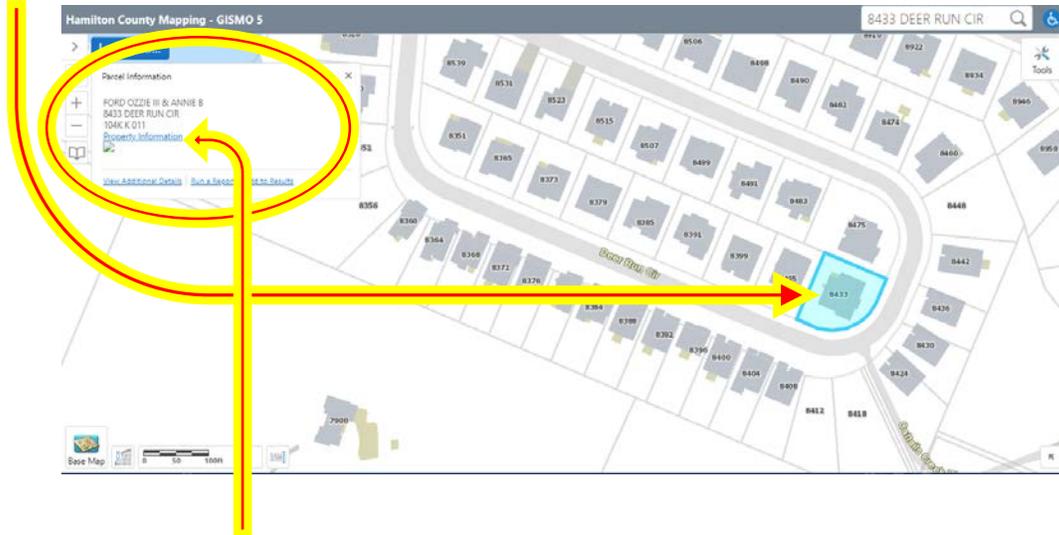


GISMO5 initial display will look like this after searching for street address **“8433 DEER RUN CIR”**. Now, **“click”** on the **“<”** (arrow or carrot) to close the info panel, allowing more room for the map.



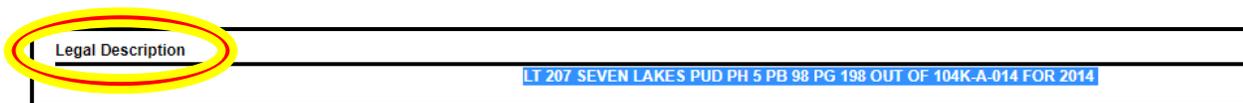
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Now, “CLICK” on ANY lot shown to highlight it and get basic information about “Owner on Record” (in circle).



“CLICK” on “Property Information” you will get a “Tax Card” with details, including the “LEGAL DESCRIPTION”.

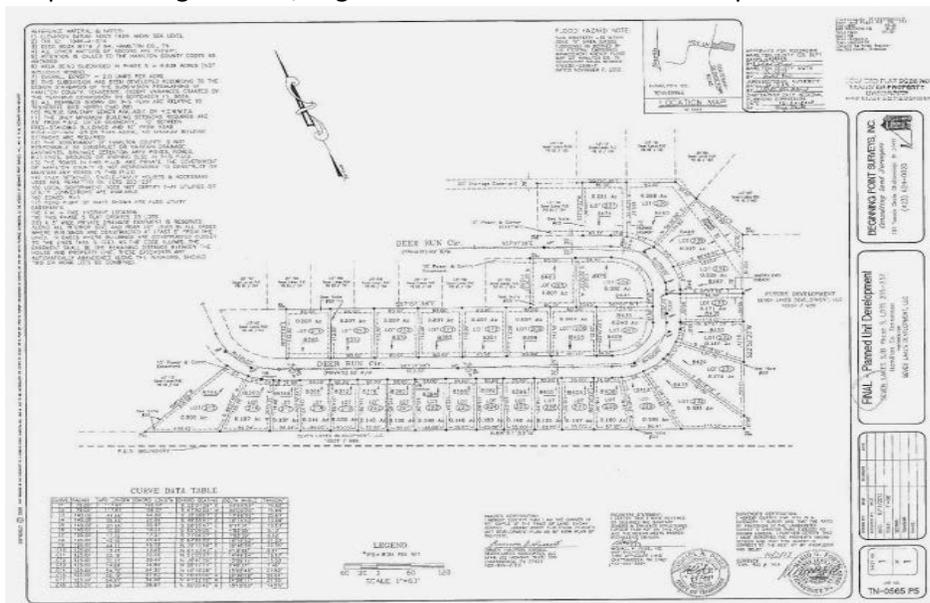
This Legal Description portion on the “Tax Card” will appear similar to the following (for example address):



The Description for 8433 Deer Run Cir shows it as Lot 207 of SEVEN LAKES Planned Urban Development and found in Phase 5, as was approved and recorded in Hamilton County Records Property Book 98 and Page 198.

You can now call the Records office at (423)209-6560, or go to their office at 625 Georgia Ave., Hamilton County Courthouse Room 400, in Chattanooga, TN 37402. Give them the Book/Page and ask for a PLAT PLAN to show details such as lot dimensions and easements for the entire area as it was originally approved and recorded. They will provide you with an 8-1/2” x 11” print out which is hard to read! ASK IF THEY CAN EMAIL you a “pdf” file, so you can print it out. Then you can enlarge a portion or a lot of interest, view it on your computer or print it larger. The records office can print large, full scale copies, but it will charge a fee.

This is a small example showing Book 98, Page 198 as was found for the example above:



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AS A SIDE NOTE:

While using the GISMO 5 Map files, you can add additional layers of information to the simple boundary line view of the properties that have been shown previously.

